

KNOXVILLE



80TH SOUTH CENTRAL PROVINCE COUNCIL

DOWNTOWN MARRIOTT / KNOXVILLE TN / APRIL 8-11, 2026

ACHIEVEMENT PETITIONS



Donald L. Woolridge, Sr.

DONALD L. WOOLRIDGE, SR.

25TH SOUTH CENTRAL PROVINCE POLEMARCH
KAPPA ALPHA PSI FRATERNITY, INC.



SOUTH CENTRAL PROVINCE
KAPPA ALPHA PSI FRATERNITY, INC.



**LOUIS N. WILLIS
MERIT OF ACHIEVEMENT AWARD**

**ALUMNI BROTHER OF THE YEAR
AWARD**

**ALUMNI CHAPTER OF THE YEAR
AWARD**
(Small, Medium, Large)

**UNDERGRADUATE BROTHER OF THE
YEAR AWARD**

**UNDERGRADUATE CHAPTER OF THE
YEAR AWARD**
(Small, Medium, Large)

**KAPPA SCHOLAR OF THE YEAR
AWARD**

**RECLAMATION ACHIEVEMENT
AWARD**



LOUIS N. WILLIS
MERIT OF ACHIEVEMENT AWARD

Petition Instructions

The Louis N. Willis Merit of Achievement Award is the highest award available in the South Central Province of Kappa Alpha Psi Fraternity, Inc. It is important that the petition be accurate, factual, concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards and letters of acknowledgement, etc. The petition must be typewritten and submitted in PDF format.

The Province Achievement Committee will review all petitions and recommend no more than two (2) candidates to the Province Board of Directors for approval to be placed on the ballot for conferral by at least 75% of province delegates at the upcoming Province Council and awarding at the succeeding Province Council.

Petitions for the Louis N. Willis Merit of Achievement Award are submitted no later than March 1st of *each year* electronically to the Province Achievement Committee – scpachievement@gmail.com to be considered for the Province Council of the same year.

The petition is divided into five (5) parts:

PART I – The Background section provides basic contact and fraternity affiliations information pertaining to the candidate.

PART II - Local Chapter Certification certifies that the candidate is in good standing with a local chapter. This section must be signed by both the Chapter Polemarch and the Keeper of Records.

PART III - Province Certification certifies that the candidate is in good standing with his Province of jurisdiction. This section must be signed by the Province Polemarch and the Province Keeper of Records.

PART IV - Character References provides for entering the names and addresses of three (3) individuals (non-Kappas) who are submitting letters of recommendations attesting to the character and reputation of the candidate by the community-at-large in terms of its possible effect upon the Fraternity's prestige. These letters are an integral part of the petition; should be written AND signed by individuals who prepared the letters of recommendation and are thoroughly familiar with the candidate; should be addressed to the Province Polemarch; and must be included in the petition.

PART V - Area of Achievement indicates the area(s) for which the candidate's outstanding achievements are to be considered. Convincing statements should be made to support the indicated area(s). For petitions based on supervision of an Undergraduate Chapter, the petition must include documentation from the College/University to support the claim.

PART VI - Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province or undergraduate or alumni chapter, either monetary or as a personal performance in the Fraternity's interest, in addition to any activity constituting the primary basis for this petition.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



LOUIS N. WILLIS

MERIT OF ACHIEVEMENT AWARD

PETITION

Name of Candidate

Chapter

Submitted By

Date Submitted



LOUIS N. WILLIS
MERIT OF ACHIEVEMENT AWARD

Petition

PART I: Background Section

Name: _____

Address: _____

Chapter of Initiation: _____ Date of Initiation: _____

Current Chapter: _____ Years of Affiliation: _____

Years of South Central Province Affiliation: _____

PART II: Local Chapter Certification

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter.

We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the Louis N. Willis Merit of Achievement Award of Kappa Alpha Psi® Fraternity, Inc.

Polemarch Signature Date

Keeper of Records Signature Date



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



PART III: Province Certification (The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the above named candidate is a member in good standing with our Province, and has paid all required dues and assessments imposed by our Province. We further attest that our Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the Louis N. Willis Merit of Achievement Award of Kappa Alpha Psi® Fraternity, Inc.

Province Polemarch	Signature	Date
--------------------	-----------	------

Province Keeper of Records	Signature	Date
----------------------------	-----------	------

This candidate is not eligible for consideration for the Louis N. Willis Merit of Achievement Award by the Province Achievement Committee for the following reasons:

- Petition received after statutory deadline.
- Candidate is not in good standing with the Fraternity.
- Candidate is the subject of a disciplinary action or a pending disciplinary action by the Fraternity.

PART IV: Character References

1.
 Name: _____
 Address: _____
City State Zip Code

2.
 Name: _____
 Address: _____
City State Zip Code

3.
 Name: _____
 Address: _____
City State Zip Code



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



PART V: *Area of Achievement*

Please check only the area(s) of achievement on which you wish to be evaluated for the award.

___ Extra meritorious service, objectively measured in terms of the nature and extensiveness of service or contributions, to the South Central Province.

___ Successful promotion of a financial drive resulting in the advancement and/or significant achievement for the Fraternity;

___ Effective chapter advisement of an Undergraduate Chapter over a period of at least five (5) successive years; or

___ Successful supervision of a program directly in the community interest and accomplished in the Fraternity's interest over a period of four (4) or more successive years, objectively measured in terms of results obtained; or

___ Objective performance of a "plus job" in administering the duties of office with judgment, initiative and resourcefulness, measured in terms of actual results achieved over a period of at least three (3) successive years; or

___ Extra meritorious achievement or contributions, other than monetary, within a field of endeavor, objectively measured in terms of the nature and extensiveness of such achievements or contributions, to the Fraternity's advancement.

Contributions of Exceptional Merit to:

- () A Profession
- () Commerce or Industry
- () Arts
- () Science
- () Religion
- () Welfare



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



PART VI: *Other Contributions*

Include any contributions other than regular dues and assessments made to a province or undergraduate of alumni chapter, either monetary or as a personal service in the Fraternity's interest, in addition to any constituting the primary basis for this petition.



ALUMNI BROTHER OF THE YEAR AWARD

PETITION INSTRUCTIONS

The South Central Province Alumni Brother of the Year Award is the highest award available to an alumni member. The completed application form must be supported with documentation. It is important that the petition be accurate, factual, concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards, letters of acknowledgement, photographs, etc. Photographs alone are not enough proof for documentation.

1. All petitions must be sent to sepachievement@gmail.com by March 1st.
2. All items within the petition must be compatible with PDF reader.
3. Petition must be in one file. Entries with multiple documents will not be accepted and will not be considered by the committee.

Petitions that are postmarked after the designated date will not be considered by the committee. Activities must have occurred within a twelve (12) month period prior to the date of the petition.

The petition is divided into six (6) parts:

Part I – Background is general information that provides basic background information.

Part II – Local Chapter Certification certifies that the candidate is in good standing with the local chapter. This section must be completed and signed by the Chapter Polemarch and Keeper of Records.

Part III – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Polemarch and Province Keeper of Records.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part IV – Character References provides for entering the names and addresses of three (3) individuals (non-Kappas) who are submitting letters of recommendations attesting to the character and reputation of the candidate by the community-at-large in terms of its possible effect upon the Fraternity’s prestige. These letters are an integral part of the petition and should be written by individuals who are thoroughly familiar with the candidate. The letters should be addressed to the Province Polemarch and must be attached to the petition.

Part V – Summary of Candidate’s Achievements. Convincing statements should be made to support the various area(s).

The supporting statement of achievement should not exceed five (5) typewritten pages and should be attached to the petition.

Part VI – Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province, undergraduate or alumni chapter, either monetary or as a personal performance in the Fraternity’s interest, in addition to any activity constituting the primary basis for this petition.

The criteria used to select the Alumni Brother of the Year are as follows:

- Fraternity Involvement (20 Points)
- Community Involvement (20 Points)
- Education, Scholarship, and Professional Certification (20 Points)
- Professional Involvement (20 Points)
- Awards and Honors (20 Points)



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



ALUMNI BROTHER OF THE YEAR AWARD PETITION

Name of Candidate

Submitted By

Name of Chapter

Date Submitted



ALUMNI BROTHER OF THE YEAR AWARD

PART I – Background Section

Name: _____

Address: _____
Street Address City State ZIP

Chapter of Initiation: _____ Date: _____

Current Chapter Affiliation: _____

Number of Years Financial with Current Chapter: _____

Part II – Local Chapter Certification

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Alumni Brother of the Year Award.

Polemarch Printed Name

Polemarch Signature

Date

Keeper of Records Printed Name

Keeper of Records Signature

Date



Part III – Province Certification

(The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the South Central Province. We further attest that the South Central Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the Undergraduate Brother of the Year Award.

Province Polemarch Signature

Date

Province Keeper of Records Signature

Date

Dates of Province Council Meeting: From: _____ To: _____

Part IV – Character References

Reference 1

Name: _____

Address: _____

Reference 2

Name: _____

Address: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Reference 3

Name: _____

Address: _____

Part V – Summary of Candidate Achievements



ALUMNI CHAPTER OF THE YEAR AWARD

PETITION INSTRUCTIONS

The South Central Province Alumni Chapter of the Year Award is the highest Province award available to alumni chapters for outstanding achievement. The alumni chapter must have at least ten (10) members who are financial with the alumni chapter, Province, and Grand Chapter of Kappa Alpha Psi Fraternity, Inc. at the date of its submission. The Achievement Committee will select no more than one chapter in each category: small 10-30 members, medium 31-60 members, and large 61 members or more.

Petitions for the Alumni Chapter of the Year Award must be typed and submitted on a standard form secured from the South Central Province. Activities must have occurred within a twelve (12) month period prior to the date of the petition.

The completed application form must be supported with documentation. The documentation may include official letters, printed programs, brochures, newspaper articles, and photographs. Photographs alone are not enough proof for documentation.

If the petition is sent electronically the following actions must be taken:

1. All petitions must be sent to scpachievement@gmail.com by March 1st.
2. All items within the petition must be compatible with PDF reader.
3. Petition must be in one file. Entries with multiple documents will not be accepted and will not be considered by the committee.

The petition is divided into three (3) parts:

Part I – Background is general information that provides basic background information about the Chapter.

Part II – Province Certification certifies that the Chapter is in good standing with the South Central Province and Grand Chapter. This section must be signed by the Province Polemarch and the Province Keeper of Records.

Part III – Areas of Achievement indicates the areas for which the Chapter's outstanding achievement will be judged. Convincing statements should be made to support the Chapter's achievements.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



The areas to be judged are listed below. Each area will be awarded points in the following areas. Submissions should show the extent to which:

1. Chapter goals and objectives are developed and are a regular part of the chapter's management planning (10 Points);
2. The Chapter's budget is consistent with the Chapter's goals and objectives (5 Points);
3. An effective and viable Chapter Guide Right Program is ongoing (15 Points);
4. The Chapter provides planned and well-articulated support to undergraduate chapters (15 Points);
5. National and Province programs for Kappa Alpha Psi Fraternity, Inc. are supported as an ongoing part of the Chapter's activities (20 Points);
6. Extra meritorious service in the community is demonstrated and contributions to charitable and non-profit organizations are made (15 Points);
7. An effective and viable reclamation and retention program exists (15 Points);
8. Chapter members hold appointive and/or elective positions within the Province or at the Grand Chapter level (5 Points);

The winner in each of the three (3) categories will receive a plaque with the appropriate inscriptions.



**ALUMNI CHAPTER OF THE YEAR
AWARD PETITION**

Submitted By

Name of Alumni Chapter

Date Submitted



**ALUMNI CHAPTER OF THE YEAR AWARD
PETITION**

PART I – Background Section

Chapter Name: _____

Address: _____
City State ZIP

Charter Date: _____ Chapter Financial Membership: _____

Life Members: _____ Subscribing Life Members: _____

Polemarch Printed Name

Polemarch Signature

Date

Keeper of Records Printed Name

Keeper of Records Signature

Date



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part II – Province Certification

(The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the aforementioned Chapter is in good standing with the South Central Province and has paid all required dues and assessments imposed by the Province and Grand Chapter. We further attest that the Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the Chapter that would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the South Central Province Alumni Chapter of the Year Award.

Province Polemarch Signature

Date

Province Keeper of Records Signature

Date

Date of Province Council Meeting: From _____ To _____



UNDERGRADUATE BROTHER OF THE YEAR AWARD

PETITION INSTRUCTIONS

The South Central Province Undergraduate Brother of the Year Award is the highest Province award available to an undergraduate member. The completed application form must be supported with documentation. The candidate's grade point average must be 3.00 or higher on a 4.00 scale. It is important that the petition be accurate, factual, concise and convincingly supported by exhibits. Exhibits may consist of copies of newspaper articles, copies of certificates and awards, letters of acknowledgement, photographs, etc. Photographs alone are not enough proof for documentation.

Petitions for the Undergraduate Brother of the Year Award are submitted on a standard form secured from the South Central Province. Activities must have occurred within a twelve (12) month period prior to the date of the petition.

If the petition is sent electronically the following actions must be taken:

1. All petitions must be sent to scpachievement@gmail.com by March 1st.
2. All items within the petition must be compatible with PDF reader.
3. Petition must be in one file. Entries with multiple documents will not be accepted and will not be considered by the committee

The petition is divided into seven (7) parts:

Part I – Background is general information that provides basic background information.

Part II – Local Chapter Certification certifies that the candidate is in good standing with the local chapter. This section must be completed and signed by the Chapter Polemarch and Keeper of Records.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part III – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Polemarch and the Province Keeper of Records.

Part IV – College/University Certification certifies that the undergraduate is in good standing with the college or university and is working toward a degree. This section must be completed and signed by an official (e.g., Dean of Students or their designee) of the college or university. The official transcript with the official seal must be included.

Part V – Character References provides for entering the names and addresses of three (3) individuals who are submitting letters of recommendations attesting to the character and reputation of the candidate, one of which must be from the Chapter Advisor. These letters are an integral part of the petition and should be written by individuals who are thoroughly familiar with the candidate. The letters should be addressed to the Province Polemarch and must be attached to the petition.

Part VI – Summary of Candidate’s Achievement. Convincing statements should be made to support the various area(s).

The supporting statements should not exceed three (3) typewritten pages and should be attached to the petition.

Part VII – Other Contributions provides for entering any contributions other than regular dues and assessments made by the candidate to a province, undergraduate or alumni chapter, either monetary or as a personal performance in the Fraternity’s interest, in addition to any activity constituting the primary basis for this petition.

The criteria used to select the Undergraduate Brother of the Year are as follows:

- Fraternity Involvement (20 Points)
- Community Involvement (20 Points)
- Honors, Awards, and Scholarship (20 Points)
- College/University Involvement (20 Points)
- Cumulative Grade Point Average (*certified by College/University*) (20 Points)



UNDERGRADUATE BROTHER OF THE
YEAR AWARD PETITION

Name of Candidate

Submitted By

Name of Undergraduate Chapter

Date Submitted



UNDERGRADUATE BROTHER OF THE YEAR AWARD

PART I – Background Section

Name: _____

Address: _____
Street Address City State ZIP

Chapter: _____ Date: _____

College/University _____

Number of Years Financial with Current Chapter: _____

Name of Parents: _____

Part II – Local Chapter Certification

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with our chapter and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Undergraduate Brother of the Year Award.

Polemarch Printed Name

Polemarch Signature

Date

Keeper of Records Printed Name

Keeper of Records Signature

Date

Chapter Advisor Printed Name

Chapter Advisor's Signature

Date



Part III – Province Certification

(The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the South Central Province. We further attest that the South Central Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the Undergraduate Brother of the Year Award.

Province Polemarch Signature

Date

Province Keeper of Records Signature

Date

Dates of Province Council Meeting: From: _____ To: _____

Part IV – College/University Certification

Candidate's Name: _____

Classification: _____ Grade Point Average: _____

Academic Major: _____

College/University: _____

Credits Earned Toward A Degree: _____

Credits Required For Graduation: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



We, the undersigned, do hereby certify that the above-named candidate is a student in good standing with our college/university, and has paid all required fees. We further attest that said student is not the subject of any pending disciplinary action nor are there any allegations pending against this student that would subject him to any disciplinary action. (*A copy of the official transcript with the official seal must be included.*)

College/University Official

Signature

Official's Title

Date



Part V – Character References

Reference 1

Name: _____

Address: _____

Reference 2

Name: _____

Address: _____

Reference 3

Name: _____

Address: _____



UNDERGRADUATE CHAPTER OF THE YEAR AWARD

PETITION INSTRUCTIONS

The South Central Province Undergraduate Chapter of the Year Award is the highest Province award available to undergraduate chapters for outstanding achievement. The undergraduate chapters nominated must have at least seven (7) members who are financial with the Undergraduate Chapter, Province, and Grand Chapter of Kappa Alpha Psi Fraternity, Inc. at the date of its submission. The Achievement Committee will select no more than one chapter in each category: small 7-20 members; medium 21-30 members; and large 31 members or more.

Petitions for the Undergraduate Chapter of the Year Award must be typed and submitted on a standard form secured from the South Central Province. Activities must have occurred within a twelve (12) month period prior to the date of the petition.

The completed application form must be supported with documentation. The documentation may include official letters, printed programs, brochures, newspaper articles, and photographs. Photographs alone are not enough proof for documentation.

If the petition is sent electronically the following actions must be taken:

1. All petitions must be sent to scpachievement@gmail.com by March 1st.
2. All items within the petition must be compatible with PDF reader.
3. Petition must be in one file. Entries with multiple documents will not be accepted and will not be considered by the committee.

The petition is divided into five (5) parts:

Part I – Background is general information that provides basic background information about the chapter.

Part II – College/University Certification certifies that the chapter and the undergraduates are in good standing with the institution. This section must be completed and signed by an official (e.g., Dean of Students or their designee) of the college or university.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part III – Province Certification certifies that the Chapter is in good standing with the South Central Province. This section must be signed by the Province Polemarch and Province Keeper of Records.

Part IV – Written endorsement of the Chapter Advisor.

Part V – Areas of Achievement indicates the areas for which the Chapter’s outstanding achievement will be considered. Convincing statements should be made to support the various areas.

The areas to be judged are listed below. Each area will be awarded points as indicated on the form. Applications should show the extent to which:

1. Chapter goals and objectives are developed and are a regular part of the chapter’s management planning (10 Points);
2. The chapter’s budget is consistent with the goals and objectives (5 Points);
3. An effective and viable chapter Guide Right Program is ongoing (15 Points);
4. An effective chapter intake program (15 Points);
5. National and Province programs for Kappa Alpha Psi are supported as an ongoing part of the Chapter’s activities (20 Points);
6. Extra meritorious service to the campus community and external civic community occurs (20 Points);
7. There is involvement in campus leadership and academic achievement of members (10 Points);
8. Chapter members hold appointive and/or elective positions within the Province or at the Grand Chapter level (5 Points);

The winner in each of the three categories will receive a plaque with the appropriate inscription.



**UNDERGRADUATE CHAPTER OF THE YEAR
AWARD PETITION**

Submitted By

Name of Undergraduate Chapter

Date Submitted



UNDERGRADUATE CHAPTER OF THE YEAR AWARD

PART I – Background Section

Chapter Name: _____

College/University _____

Address: _____
City *State* *ZIP*

Chapter Financial Membership: _____

1.

Polemarch Printed Name *Signature* *Date*

Address: _____
Street Address *City* *State* *Zip Code*

Phone Number () _____ - _____ E-mail Address: _____

2.

Keeper of Records Printed Name *Signature* *Date*

Address: _____
Street Address *City* *State* *Zip Code*

Phone Number () _____ - _____ E-mail Address: _____

3.

Chapter Advisor's Printed Name *Signature* *Date*

Address: _____
Street Address *City* *State* *Zip Code*

Phone Number () _____ - _____ E-mail Address: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part II – College/University Certification

We, the undersigned, do hereby certify that the information (names, majors, grade point averages, credits earned, and expected date of graduation) listed on the attached list to the best of our knowledge represents a true and accurate statement of the status of these students with this college/university.

College/University Official

Signature

Official's Title

Date



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



1. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
2. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
3. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
4. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
5. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
6. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____
7. Name: _____
Major: _____ CUM GPA: _____
Credits Earned: _____ Graduation Year: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



8. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

9. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

10. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

11. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

12. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

13. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

14. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



15. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____

16. Name: _____

Major: _____ CUM GPA: _____

Credits Earned: _____ Graduation Year: _____



Part III – Province Certification

(The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the aforementioned Chapter is in good standing with the South Central Province and has paid all required dues and assessments imposed by the Province. We further attest that the Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the Chapter that would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the South Central Province Undergraduate Chapter of the Year Award.

Province Polemarch Signature

Date

Province Keeper of Records Signature

Date

Date of Province Council Meeting: From _____ To _____

Part IV – Written Endorsement of Chapter Advisor



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part V – Areas of Achievement

Chapter Name: _____ Date: _____

Describe each area as briefly as possible. All responses must be typed.

1. State the goals and objectives of the Chapter for the previous year and the results. (10 Points)

2. Describe briefly the Chapter's budget; its development, sources of funds; distribution of resources and relationship to goals stated in item #1. (5 Points)



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



3. Describe the Chapter's Guide Right Program. (15 Points)

4. Describe the Chapter's Intake Program (15 Points)

5. Describe the Chapter's involvement with programs of goals announced by the Grand Chapter and Province Council (include names of programs/goals) (20 Points)



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



6. Describe the Chapter's involvement within the community. Identify activities under the following headings: 1) political action; 2) social action; 3) scholarship support; 4) community service; and 5) contributions to charitable and non-profit organizations (20 points)



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



7. Describe the Chapter's involvement in improving the quality of college/university life at your institution. Describe the perception of Kappa Alpha Psi Fraternity, Inc. on your campus, the Chapter's involvement in college/university clubs or organizations. Name Brothers in campus leadership positions, offices held and their roles. (10 Points)

8. Give the names of Chapter Brothers who hold an elective or appointive office or committee membership at the Province or Grand Chapter level (indicate his involvement) (5 Points)

Attach any documents, newspaper articles, programs or photographs to support the entries listed in your petition.



KAPPA SCHOLARS AWARD

PETITION INSTRUCTIONS

The South Central Province Kappa Scholars Award is the only award available to undergraduate members of the South Central Province for outstanding academic achievement. The Achievement Committee will select no more than two (2) top scholars. The two Kappa Scholars will receive a plaque and a monetary award of \$750.00. The candidate nominated for this award must be matriculating for an undergraduate degree. The candidate's grade point average must be 3.00 or higher on a 4.0 scale. It is important that the typed petition be factual and concise.

Petitions for the South Central Province Scholars Award are to be submitted on a standard form secured from the South Central Province.

If the petition is sent electronically the following actions must be taken:

1. All petitions must be sent to scpachievement@gmail.com by March 1st.
2. All items within the petition must be compatible with PDF reader.
3. Petition must be in one file. Entries with multiple documents will not be accepted and will not be considered by the committee.

The petition is divided into six (6) parts:

Part I – Background Section contains some basic information about the nominee.

Part II – Local Chapter Certification certifies that the candidate is in good standing with the undergraduate chapter. This section must be signed by the Chapter Polemarch, the Keeper of Records, and the Chapter Advisor.

Part III – Province Certification certifies that the candidate is in good standing with the South Central Province. This section must be signed by the Province Polemarch and Province Keeper of Records.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part IV – Character References Section provides for listing the names and addresses of three (3) individuals who are submitting letters attesting to the character and reputation of the candidate. These letters are an integral part of the petition; should be written by individuals who are thoroughly familiar with the candidate; should be addressed to the Province Polemarch; and must be attached to the petition.

Part V – College/University Certification certifies the grade point average of the candidate and that the candidate is in good standing with the institution. This section must be completed by an official (e.g., Dean of Students or their designee) of the college or university. The official transcript must be included.

Part VI – Fraternity, College/University, and Community Involvement provides the Achievement Committee with additional information to evaluate the candidate in the event of a tie. The completed application form must be supported with documentation.



**KAPPA SCHOLARS AWARD
PETITION**

Name of Candidate

Submitted By

Name of Undergraduate Chapter

Chapter Advisor

Date Submitted



KAPPA SCHOLARS AWARD

PART I – Background Section

Name: _____

Address: _____

<i>City</i>	<i>State</i>	<i>ZIP</i>
-------------	--------------	------------

Chapter of Initiation: _____ Date: ____ / ____ / ____

Number of Years Financial with Current Chapter: _____

Part II – Local Chapter Certification

We, the undersigned, do hereby certify that the above-named candidate is a current member in good standing with our chapter, and has paid all required dues and assessments imposed by our chapter. We further attest that our chapter has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualifications of the candidate for the South Central Province Kappa Scholars Award.

Polemarch Printed Name

Polemarch Signature

Date

Keeper of Records Printed Name

Keeper of Records Signature

Date

Chapter Advisor Printed Name

Chapter Advisor's Signature

Date



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



Part III – Province Certification

(The Achievement Committee will complete this section of Province Certification)

We, the undersigned, do hereby certify that the above named candidate is a member in good standing with the South Central Province, and has paid all required dues and assessments imposed by the Province. We further attest that the Province has not been notified that the candidate is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity, Inc. nor are there any allegations pending against the candidate that would subject the candidate to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the candidate for the South Central Province Kappa Scholars Award.

Province Polemarch Signature

Date

Province Keeper of Records Signature

Date

Date of Province Council Meeting: From _____ To _____



Part IV – Character References

Reference 1

Name: _____

Address: _____

Reference 2

Name: _____

Address: _____

Reference 3

Name: _____

Address: _____

Part V: College/University Certification

Candidate's Name: _____

Classification: _____ Academic Major: _____

Grade Point Average: _____ College/University: _____

Credits Earned Toward a Degree: _____

Credits Required for Graduation: _____



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



We, the undersigned, do hereby certify that the above-named candidate is a student in good standing with our college/university, and has paid all required fees. We further attest that said student is not the subject of any pending disciplinary action nor are there any allegations pending against this student that would subject him to any disciplinary action. A copy of the official transcript with the official seal must be included.

College/University Official's Printed Name

Signature

Title

Date



Part VI – Fraternity, College/University, and Community Involvement

1. Fraternity Involvement:

2. College/University Involvement:

3. Community Involvement:



SOUTH CENTRAL PROVINCE WEBSITE OF THE YEAR

The South Central Province Website of the Year Award is given to the chapter (Alumni and Undergraduate) that expresses achievement via their chapter website. A winner will be selected in each of the following categories: small 7-20 members (Undergraduate) 10-30 members (Alumni), medium 21-30 members (Undergraduate) 31-60 members (Alumni), and large 31 members or more (Undergraduate) 61 members or more (Alumni).

Applications for this award must provide the following information:

Eligible Chapter Type (Check One):

Undergraduate _____ Alumni _____

Chapter Name: _____

Name of Webmaster, web designer, or liaison if professional firm does the actual development:

URL: _____

Please send this completed document to sepachievement@gmail.com. The following will be the criteria for scoring each website. Please follow the instructions carefully. The areas to be judged are listed below. Each area will be awarded points in the following areas:

1. **Overall Design (15 points):** Your site should be pleasing to the eye, with consistent layout from page to page. If you use a "theme" on your site, some attempt should be made to make it "yours". Your colors and graphics should complement each other. Your fonts should be easy to read and site appropriate. You should not force your viewers to download a font to "see the site as it was intended to be seen". Each inconsistent design element (different layout, formatting, or inconsistent font changes) will cause two points to be deducted. Any horizontal scroll caused by poor planning or design will cause a loss of five points. The site's title is also important for Bookmarking. It should reflect the appropriate chapter or province name and not just "Kappa Alpha Psi" etc. (5 pts.)
2. **Navigation (10 points):** Navigation is very important. It should be easy for people to get around on your site, without resorting to use of the browser's back and forward buttons. Your navigation should be consistent from page to page and located in the same place on each page. If you use a Java Script navigational system, you must also have text links on the page. Each instance of inconsistent navigation will cause a two point deduction.



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



- 3. Accessibility (10 points):** While we don't expect every site to be 100% accessible, we will check for appropriate graphic Alt tags. For more information on Accessibility, please refer to: Each graphic not properly tagged will cause a deduction of two points.
- 4. Spelling/Grammar (15 points):** Take the time to run spell-check on your site. Have someone else read it for grammatical errors. Then, do it again. Each spelling or grammatical error found will cause two points to be deducted.
- 5. Links (25 points):** Do all of your internal and external links, including graphics, work across major Internet browsers (Internet Explorer, Chrome, Firefox, etc)? Each broken link will cause two points to be deducted per instance.

Kappa links are an important consideration: Regional Kappa chapter links are worth 5 pts. (collectively), Provincial links are worth 5pts. (collectively), National links are worth 5pts. (collectively), Other worthwhile links such Greek sites; scholarship information; Roberts Rules of Order etc. are worth 5pts. (collectively) .

- 6. Graphics (30 points):** Are they original? If not, did you appropriately credit them? Are they crisp and clear visually? Do they download quickly? Do they complement your site? Are they appropriately tagged? Stolen graphics or copyrighted materials not appropriately credited will immediately stop the evaluation. Use of the "Playboy" logo will disqualify the application. Each fuzzy, un-optimized, or untagged graphic will cause a loss of two points. Are your animations appropriate for your site? A "lake applet" used on a graphic of a building just because it's "pretty" isn't an appropriate use. Use of animated gifs, just because you can, will count against you here. Inappropriate animation will cause a five- point deduction. A "Flash" introduction without a "skip introduction option" is a (5 pt.) deduction. Kappa Colors are Crimson & Cream, but since colors are hard to match on various computers, points should not be deducted for the wide color variations of "Red & White\Cream" etc. Points should be added for appropriate color schemes that foster "readability" and reflect an "understanding" of colors. Is the Kappa Crest prominently displayed throughout the site? (5pts.) Improper (any) display of the Kappa Diamond leads to an automatic 25 point deduction.
- 7. Informative (35 points):** Does your site cover the topic it's intended to, or does it cover many topics with no focus? Will your visitors leave feeling like they have learned something? Is the Kappa Alpha Psi story clearly told on your site? Are the descriptions of the national, provincial and local bodies adequately explained (5pts. for each)?

For example, does your site include criteria and methodology for becoming a Kappa? Is our prohibition and distaste for hazing explicitly and implicitly stated? Are the local and national histories included? Are local, regional and national programs highlighted on your site? Are local programs shown to have an impact on the local community? Are some local programs tied to national programs?

- 8. Originality (5 points):** Does your site's content show individuality, or have you just copied information from another site?



SOUTH CENTRAL PROVINCE

KAPPA ALPHA PSI FRATERNITY, INC.



9. **Organization (5 points):** Your site should be laid out in an organized manner, with content appropriately divided. Any page, which requires more than four (4) “page downs”, will cause a three-point deduction. Long pages should have a "Return to Top" method.

10. **Interactivity (10 points):** Interactivity with your site's visitors will keep them coming back and shows your desire to continue and improve your site. Do you have a poll, a guestbook, a member forum, an awards program, or a newsletter?



RECLAMATION ACHIEVEMENT AWARD

AWARD INSTRUCTIONS

The **South Central** Province Reclamation Achievement Award is the Province award available to alumni chapters for reclamation efforts and achievement. The alumni chapters submitting must have at least ten (10) members who are financial with the Alumni Chapter, **South Central** Province, and Grand Chapter of Kappa Alpha Psi Fraternity, Inc. at the date of its submission. The Reclamation Committee will issue awards according to the criteria listed below in each chapter category: Small, Medium, and Large.

1- Award to a chapter for most reclaimed members based upon percentage of chapter membership.

1-Award to a chapter for most reclaimed members based upon actual number of members reclaimed.

Submissions for the Reclamation Achievement Award must be typed and submitted using this standard form secured from the **South Central** Province. The completed form must be submitted to the Province Reclamation Committee Chairman no later than March 4th, 2024. **Consideration will be given only for chapters submitting and for brothers reclaimed from Province Council to Province Council.**

A reclaimed member is any member who has become active after not complying with Article XXV Section 12 on all three levels for at least one year.

The submission is divided into three (3) parts:

Part I – Background is general information that provides basic membership information about the Chapter.

Part II – Province Certification certifies that the Chapter is in good standing with the South Central Province and Grand Chapter. This section must be signed by the Province Keeper of Records and Province Keeper of Exchequer.

Part III – List of reclaimed members of the chapter from province council to province council.



RECLAMATION ACHIEVEMENT AWARD

PART I – Background Section

Chapter Name:

Address:

City/State/ ZIP

Previous Year Chapter Financial Membership:

Current Chapter Financial Membership:

Polemarch Printed Name

Polemarch Signature

Date

Keeper of Records Printed Name

Keeper of Records Signature

Date

Keeper of Exchequer Printed Name

Keeper of Exchequer Signature

Date

PART II – Province Certification

Province Keeper of Records Printed Name

Province Keeper of Records Signature

Date

Province Keeper of Exchequer Printed Name

Province Keeper of Exchequer Signature

Date

